



TOWN OF NEWMARKET  
395 Mulock Drive  
P.O. Box 328  
Newmarket, ON L3Y 4X7

www.newmarket.ca  
info@newmarket.ca  
905.953.5300 ext. 2400

## Refund Policy

Excerpt from Corporation of the Town of Newmarket Amending Building By-Law 2023-73, Schedule "A"

### Refunds

No refunds shall be permitted 1 year after any partial or full payment is made. At the sole discretion of the Chief Building Official, refunds may be allowed for exceptional circumstances which are beyond the control of the payer. No Refunds shall be allowed where the Town has revoked a Permit, the Town cancelled an Application and/or where construction has commenced related to the payment. Development/Educational Charges can only be refunded directly by the individual Financial Departments having jurisdiction.

Fees that may be refunded shall be a percentage of the fees payable under this By-law, calculated by the Chief Building Official as follows:

- a) 90 percent if administrative functions only have been performed
- b) 80 percent if administrative and zoning functions only have been performed
- c) 60 percent if administrative, zoning and plan examination functions have been performed
- d) 50 percent if the permit has been issued and no field inspections have been performed subsequent to permit issuance
- e) a **\$60.00** fee for each field inspection that has been performed after the permit has been issued will be deducted from all refunds
- f) If the calculated refund is less than the minimum fee applicable to the work, no refund shall be made of the fees paid

### Important Contact Information

- Lake Simcoe Region Conservation Authority 905-895-1281
  - 120 Bayview Pkwy., Newmarket
- Electrical Safety Authority (ESA) 1-877-372-7233
  - www.esasafe.com
- Ontario One Call 1-800-400-2255
  - www.on1call.com
- York Region - Health Connection 1-800-361-5653
  - 465 Davis Dr. Ste. 240, Tannery Mall, Newmarket
- Land Registry Office 905-713-7798
  - 50 Bloomington St. West, Aurora