



**Corporation of the Town of Newmarket**

**By-law Number 2017-77**

A By-law to amend By-law 2014-27, being a By-law to define the Procurement Policies for the Corporation of the Town of Newmarket.

Whereas Section 270 of the Municipal Act, 2001, as amended provides that a municipality shall adopt and maintain policies with respect to its procurement of goods and services; and,

Whereas Council enacted By-law 2014-27 to define the Procurement policies and procedures for the Corporation of the Town of Newmarket, herein after, called "the Owner" and it is now deemed necessary to amend By-law 2014-27; and,

Therefore be it enacted by the Council of the Corporation of the Town of Newmarket as follows:

1. That the Sole or Single Source threshold amount in Table 5 of Schedule "D" Thresholds of the Procurement By-law 2014-27 for the C.A.O. be replaced with \$25,000.01 to \$99,999.99; and,
2. That the Sole or Single Source threshold amount in Table 5 of Schedule "D" Thresholds of the Procurement By-law 2014-27 for Council be replaced with \$100,000.00 and over; and,
3. That Table 5 of Schedule "D" Thresholds of the Procurement By-law 2014-27 regarding Sole or Single Source Purchases be deleted and replaced with:

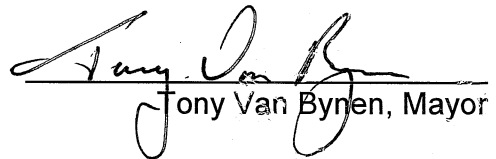
**SCHEDULE "D" THRESHOLDS**

Estimated Procurement Value (Dollar) Applicable taxes are extra	Method of Procurement	Advertising	Reporting	Authority	Contract Agreement Requirements and Parties Responsible for Contract Execution
<b>TABLE 5. SOLE OR SINGLE SOURCE PURCHASES</b>					
Up to \$10,000.00	Not applicable	Advertising not required	Director	Director and in consultation with the Manager, Procurement Services.  A JD Edwards Single /Sole Source Purchase Order is generated by the Procurement Services Department or P-Card to \$ 99,999.99 including taxes.	No Agreement Required

\$10,000.01 to \$25,000.00	Not applicable	Advertising not required	Commissioner	Commissioner in consultation with the Manager, Procurement Services. A JD Edwards Single /Sole Source Purchase Order is generated by the Procurement Services Department or P-Card to \$ 99,999.99 including taxes.	No Agreement Required
\$25,000.01 to \$99,999.99	Not applicable	Advertising not required	C.A.O.	C.A.O. in consultation and agreement with the Manager, Procurement Services. A JD Edwards Single /Sole Source Purchase Order is generated by the Procurement Services Department or P-Card to \$ 99,999.99 including taxes.	Agreement Optional Director and Manager, Procurement Services.
\$100,000.00 and over	Not applicable	Advertising not required	Council	Council A JD Edwards Single /Sole Source Purchase Order is generated by the Procurement Services Department or P-Card to \$ 99,999.99 including taxes.	Agreement Optional Director and Manager, Procurement Services.

4. That this By-law 2017-77 come into force and effect on December 4, 2017.

Enacted this 4<sup>th</sup> day of December, 2017.

  
Jony Van Bynen, Mayor

  
Lisa Lyons, Town Clerk