



General Business Licence Application

Date Received:	Licence Number:
A. Type of Licence:	
B. Description of Business:	
C. Application Requirements:	
<p>The following documents may be required as part of your application:</p> <p><input type="checkbox"/> Proof of Canadian Citizenship, or a landed immigrant or produce a valid work permit</p> <p><input type="checkbox"/> Proof of photo identification</p> <p><input type="checkbox"/> Provide a copy of the incorporating documents</p> <p><input type="checkbox"/> Provide a copy of the registered declaration of partnership if applicable</p> <p><input type="checkbox"/> Current valid Class "G" Ontario Driver's Licence</p> <p><input type="checkbox"/> Harmonized Sales Tax (HST) number</p> <p><input type="checkbox"/> Criminal Record Check issued within 30 days of the application</p> <p><input type="checkbox"/> Driver's Abstract issued within 30 days of application</p> <p><input type="checkbox"/> Proof that applicant is at least eighteen (18) years of age</p> <p><input type="checkbox"/> Vehicle Ownership</p> <p><input type="checkbox"/> York Regional Health Department Inspection Certificate</p> <p><input type="checkbox"/> Insurance certificate</p> <p><input type="checkbox"/> All new applications shall be accompanied by a non-refundable \$50.00 application processing fee</p> <p><input type="checkbox"/> Fee</p>	
C. Business Information	
Name of Business:	
Street address:	
Municipality:	Postal code:
Province:	E-mail:
Telephone number:	Fax
Applicant Contact number:	
D. Declaration of Applicant	
<p>I _____ certify that:</p> <p style="text-align: center;">(print name)</p> <p>By signing this application the Owner/Applicant agrees that all information provided is true. The Owner/Applicant further agree that any false information may result in a revocation of any licence that may be issued.</p> <p>_____</p> <p>Date Signature of Applicant</p> <p>This application may contain personal information as defined under the <i>Municipal Freedom of Information and Protection of Privacy Act</i>. The information collected is required pursuant to the terms of the <i>Municipal Act</i> and will be used by the Town of Newmarket to process the application, and to determine whether to issue a licence. Information will also be used for administration of such licence, and for law enforcement purposes to ensure compliance with all applicable statutes, regulations and by-laws.</p>	
Office Use Only	
Date:	Approved by:
Owner's licence: \$	Account Number: