



ROBERT N. SHELTON  
CHIEF ADMINISTRATIVE OFFICER

November 15, 2013

**JOINT CAO & CORPORATE SERVICES  
INFORMATION REPORT – 2013-09**

TO: Mayor Van Bynen  
Members of Council

SUBJECT: Council Chambers Renovation

ORIGIN: Chief Administrative Officer and Commissioner of Corporate Services

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**COMMENTS**

Purpose

The purpose of this report is to provide an update to Members of Council with respect to renovations to the Council Chambers.

Background

Renovations to the Council Chambers were proposed as part of the ongoing 395 Mulock Drive improvements. In addition to any necessary works that may have been associated with the meeting management suite, staff had reviewed improved accessibility features, seating arrangements and options for moveable or portable work areas so the room could be repurposed for other meetings and/or events for greater efficiency. This work has now been significantly scoped in view of the many other requirements of the Town and staff will proceed with only those items considered necessary.

This includes work required for the new meeting management suite (which was minimal), replacement of the lower level carpet, removal and replacement of the presentation desk for accessibility and removal of the press desk. The overhead presentation equipment will also be removed as it is no longer used. The press desk area will then be available for meetings around portable stock meeting tables.



**BUSINESS PLAN AND STRATEGIC PLAN LINKAGES**

Renovations to the Council Chambers support the Town's Community Vision of a well-equipped and managed – efficient management of capital assets and municipal services to meet existing and future operational demands.

**CONSULTATION**

Accessibility requirements will be reviewed with AAC based on the scoped down work.

**HUMAN RESOURCE CONSIDERATIONS**

There are no human resource considerations.

**BUDGET IMPACT**

The scope of work has been significantly reduced and will be well within the 395 Mulock Drive (capital) renovation budget.

**CONTACT**

For more information on this report, contact Bob Shelton, CAO, ext. 2031.

  
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Bob Shelton, CAO

  
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Anita Moore, Commissioner, Corporate Services