

**Instructions**

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1, and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or his or her spouse) shall be paid immediately over to the clerk who is responsible for the conduct of the election.

For the campaign period from (day candidate filed nomination) 

YYYY	MM	DD
2 0 1 6	0 7	2 6

 to 

YYYY	MM	DD
2 0 1 6	1 2	0 2

Primary filing reflecting finances to December 31 (or 45 days after voting day in a by-election)

Supplementary filing including finances after December 31 (or 45 days after voting day in a by-election)

**Box A: Name of Candidate and Office**

Candidate's name as shown on the ballot

Last Name

Kwapis

Given Name(s)

Bob

Office for which the candidate sought election

Councillor

Ward name or no. (if any)

Ward 5

Municipality

Town of Newmarket

Spending limit - General

\$ 11,635.10

Spending Limit - Parties and Other Expressions of Appreciation

\$

I did not accept any contributions or incur any expenses. (Complete Box A and B only)

**Box B: Declaration**

I, Bob Kwapis, solemnly declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Declared before Clerk or Commissioner

in the Town of Newmarket

on (yyyy/mm/dd) 2016/12/16

B. Thompson - \*Esther Guechik  
Signature of Clerk or Commissioner

B. Kwapis  
Signature of Candidate

December 15, 2016

Date Filed in the Clerk's Office (yyyy/mm/dd)

\* Acting Clerk - By-law 2016-57



**Expenses not subject to spending limits**

Accounting and audit	+ \$	1,073.50
Cost of fundraising events/activities (list details in Part IV of Schedule 2)	+ \$	
Office expenses incurred after voting day	+ \$	
Phone and/or internet expenses incurred after voting day	+ \$	
Salaries, benefits, honoraria, professional fees incurred after voting day	+ \$	
Bank charges incurred after voting day	+ \$	16.00
Interest charged on loan after voting day	+ \$	
Expenses related to recount	+ \$	
Expenses related to controverted election	+ \$	
Expenses related to compliance audit	+ \$	
Expenses related to candidate's disability (provide full details)		
1. Voting Day Reception	+ \$	756.06
2.	+ \$	
3.	+ \$	
4.	+ \$	
5.	+ \$	
Other (provide full details)		
1.	+ \$	
2.	+ \$	
3.	+ \$	
4.	+ \$	
5.	+ \$	
<b>Total Expenses not subject to spending limits</b>	<b>= \$</b>	<b>1,845.56 C4</b>
<b>Total Campaign Expenses (C2 + C3 + C4)</b>	<b>= \$</b>	<b>12,559.83 C5</b>

**Box D: Calculation of Surplus or Deficit**

Excess (deficiency) of income over expenses (Income minus Total Expenses) (C1 - C5)	+ \$	6,168.21	D1
Eligible deficit carried forward by the candidate from the last election	- \$		D2
<b>Total (D1 - D2)</b>	<b>= \$</b>	<b>6,168.21</b>	
If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign	- \$	6,168.21	
Surplus (or deficit) for the campaign	<b>= \$</b>		<b>D3</b>

If line D3 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.





Description	Date Acquired (yyyy/mm/dd)	Supplier	Quantity	Current Market Value \$
<input type="checkbox"/> Additional information is listed on separate supplementary attachment				<b>Total</b>

**Schedule 2 – Fundraising Events and Activities**

**Fundraising Event/Activity**

Complete a separate schedule for each event or activity held

Additional schedule(s) attached

Description of fundraising event/activity \_\_\_\_\_

Date of event/activity (yyyy/mm/dd) \_\_\_\_\_

**Part I – Ticket Revenue**

Admission charge (per person)

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

+ \$ \_\_\_\_\_ **2A**

Number of tickets sold

X \_\_\_\_\_ **2B**

**Total Ticket Revenue (2A X 2B) (include in Part 1 of Schedule 1)**

= \$ \_\_\_\_\_

**Part II – Other revenue deemed a contribution**

(e.g. revenue from goods sold in excess of fair market value)

Provide details

- 1. \_\_\_\_\_ + \$ \_\_\_\_\_
- 2. \_\_\_\_\_ + \$ \_\_\_\_\_
- 3. \_\_\_\_\_ + \$ \_\_\_\_\_
- 4. \_\_\_\_\_ + \$ \_\_\_\_\_
- 5. \_\_\_\_\_ + \$ \_\_\_\_\_

**Total Part II Revenue (include in Schedule 1)**

= \$ \_\_\_\_\_

**Part III – Other revenue not deemed a contribution**

(e.g. contribution of \$25 or less; goods or services sold for \$25 or less)

Provide details

- 1. \_\_\_\_\_ + \$ \_\_\_\_\_
- 2. \_\_\_\_\_ + \$ \_\_\_\_\_
- 3. \_\_\_\_\_ + \$ \_\_\_\_\_
- 4. \_\_\_\_\_ + \$ \_\_\_\_\_
- 5. \_\_\_\_\_ + \$ \_\_\_\_\_

**Total Part III Revenue (include under income in Box C)**

= \$ \_\_\_\_\_

**Part IV – Expenses related to fundraising event or activity**

Provide details

- 1. \_\_\_\_\_ + \$ \_\_\_\_\_
- 2. \_\_\_\_\_ + \$ \_\_\_\_\_
- 3. \_\_\_\_\_ + \$ \_\_\_\_\_
- 4. \_\_\_\_\_ + \$ \_\_\_\_\_
- 5. \_\_\_\_\_ + \$ \_\_\_\_\_
- 6. \_\_\_\_\_ + \$ \_\_\_\_\_
- 7. \_\_\_\_\_ + \$ \_\_\_\_\_
- 8. \_\_\_\_\_ + \$ \_\_\_\_\_

**Total Part IV Expenses (include under expenses in Box C)**

= \$ \_\_\_\_\_

**Auditor's Report****Municipal Elections Act, 1996 (Section 88.25)**

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor

Chartered Professional Accountant

Municipality

Town of Aurora

Date (yyyy/mm/dd)

2016/12/15

**Contact Information**

Last Name

Radley

First Name

Donald

Licence Number

381600

Address

Suite/Unit No.

101

Street No.

15449

Street Name

Yonge Street

Municipality

Aurora

Province

Ontario

Postal Code

L4G 1P3

Telephone No. (including area code)

905-727-1325

Email Address

dradley@mftj.ca

The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

 Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.



**Schedule 1 - Contributions**

**Part I – Summary of Contributions**

Contribution from candidate (include the value of inventory listed in Table 3)	+ \$	
Contribution from spouse	+ \$	
Total value of contributions not exceeding \$100 per contributor		
• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse).	+ \$	
Total value of contributions exceeding \$100 per contributor (from line 1B; list details in Tables 1 and Table 2)		
• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse).	+ \$	
<b>Less:</b> Contributions returned or payable to the contributor	- \$	
Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25	- \$	
<b>Total Amount of Contributions (record under Income in Box C)</b>	<b>= \$</b>	<b>1A</b>

**Part II – List of contributions totalling more than \$100**

**Table 1: Monetary contributions from individuals other than candidate or spouse**

Name	Full Address	Date Received	Amount \$
Nancy Fish	188 Millard Ave. Newmarket	2016/09/01	100.00
Ian Peak	201 Sherwood Pl. Newmarket	2016/09/08	250.00
Nicole Kwapis	214 Parkview Cr. Newmarket	2016/09/08	500.00
Christopher Kwapis	214 Parkview Cr. Newmarket	2016/09/08	610.00
Jackie Playter	112 Arden Ave, Newmarket	2016/09/09	500.00
Philip Smith	348 Botsford St. Newmarket	2016/10/25	100.00
Paul Dutton	505 Queen St. Newmarket	2016/09/25	200.00
Stefan Sitko	2 Arberfoyle Cres. Suite 603, Etobicoke	2016/09/25	750.00
<input type="checkbox"/> Additional information is listed on separate supplementary attachment			<b>Total</b>
			<b>3,010.00</b>

**Schedule 1 - Contributions**

**Part I – Summary of Contributions**

Contribution from candidate (include the value of inventory listed in Table 3)	+ \$	
Contribution from spouse	+ \$	
Total value of contributions not exceeding \$100 per contributor		
• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse).	+ \$	
Total value of contributions exceeding \$100 per contributor (from line 1B; list details in Tables 1 and Table 2)		
• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse).	+ \$	
<b>Less:</b> Contributions returned or payable to the contributor	– \$	
Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25	– \$	
<b>Total Amount of Contributions (record under Income in Box C)</b>	<b>= \$</b>	<b>1A</b>

**Part II – List of contributions totalling more than \$100**

**Table 1: Monetary contributions from individuals other than candidate or spouse**

Name	Full Address	Date Received	Amount \$
Rita Taylor	310 Eagle St. Newmarket,	2016/10/10	150.00
James Douglas	11 John Rye Tr. Queensville	2016/10/18	500.00
Gregg Davey	62 McCann Cres. Bradford	2016/10/13	250.00
Margaret Stevens	560 Poplar Lane, Newmarket	2016/10/17	50.00
Teresa Sitko	2 Arberfoyle Cres. Suite 603, Etobicoke	2016/09/25	250.00
Dan Coldwell	119 Rutledge Ave. Newmarket, Ont.,	2016/12/02	500.00
<input type="checkbox"/> Additional information is listed on separate supplementary attachment			<b>Total</b>
			<b>1,700.00</b>



MILLARD FOSTER THIBEAULT YOUELL  
Professional Corporation  
Chartered Professional Accountants

## INDEPENDENT AUDITOR'S REPORT

### To the City Clerk of the Town of Newmarket

We have audited the accompanying Financial Statement - Auditor's Report Form 4 ("Financial Statement") of Bob Kwapis, ("Candidate") which comprises the statement of campaign income and expenses and the calculation of surplus or deficit for the period from July 26, 2016 to December 2, 2016. The Financial Statement has been prepared by the Candidate in accordance with the Municipal Elections Act, 1996.

#### Candidate's Responsibility for the Financial Statement:

The Candidate is responsible for the preparation of the Financial Statement in accordance with the Municipal Elections Act, 1996, and for such internal control as the Candidate determines is necessary to enable the preparation of the Financial Statement that is free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility:

Our responsibility is to express an opinion on the Financial Statement based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the Financial Statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the Financial Statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the Financial Statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Candidate's preparation of the Financial Statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Candidate's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Candidate, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

#### Basis for Qualified Opinion:

Due to the nature of the types of transactions inherent in an election campaign, the completeness of donations of goods and services, receipts, and disbursements is not susceptible to satisfactory audit verification. Accordingly, our verification of these transactions was limited to the amounts recorded in the accounting records of the Candidate, and we were not able to determine whether any adjustments might be necessary to campaign income and expenses, and surplus or deficit.

Qualified Opinion:

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the Financial Statement of the Candidate for the period July 26, 2016 to December 2, 2016, is prepared, in all material respects, in accordance with the Municipal Elections Act, 1996.

Basis of Accounting and Restriction on Distribution and Use:

The Financial Statement is prepared to assist the Candidate to meet the requirements of the Municipal Elections Act, 1996. As a result, the Financial Statement may not be suitable for any other purpose. Our report is intended solely for the Candidate and the Ministry of Municipal Affairs and Housing and should not be distributed to or used by other parties other than the Candidate and the Ministry of Municipal Affairs and Housing.

*Millard Fortin Thibeault Youell*

**CHARTERED PROFESSIONAL ACCOUNTANTS  
AUTHORIZED TO PRACTISE PUBLIC ACCOUNTING BY THE  
CHARTERED PROFESSIONAL ACCOUNTANTS OF ONTARIO  
(registered name of The Institute of Chartered Accountants of Ontario)**

Aurora, Ontario  
December 15, 2016