

Town of Newmarket 395 Mulock Drive P.O. Box 328, Newmarket, Ontario, L3Y 4X7

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2021 Reserve and Reserve Funds Continuity Information Report to Council

Report Number: INFO-2022-18

Department(s): Financial Services

Author(s): Anita Gibson, Senior Financial Analyst

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In accordance with the Procedure By-law, any member of Council may make a request to the Town Clerk that this Report be placed on an upcoming Committee of the Whole agenda for discussion.

Purpose

The purpose of this report is to provide information related to 2021 Reserves and Reserve Funds Continuity.

Background

Reserves and Reserve Funds, including Obligatory Reserve Funds, had a combined balance of \$120.6 million at the beginning of 2021 and a balance of \$138.0 million at the end of 2021. The increase is primarily due to lower capital spending. The pandemic had a direct impact on the delivery of capital projects and therefore reduced capital financing. Total capital spending in 2021 was 53% of budget.

All transfers to and from the Reserves and Reserve Funds have been previously approved by Council through the budget process, delegation of authority or specific requests such as the year-end report on operating results. In addition, the continuity provides information on contributions and interest earned.

The level of Reserves and Reserve Funds affects the Town's overall financial sustainability, and the capacity to deal with potential fluctuations in the tax rate, and unforeseen events.

Discussion

The following highlights the activities of Reserves and Reserve Funds by group in 2021.

1. Reserves and Reserve Funds for Capital purposes

These reserves and reserve funds were set up to finance future capital projects.

| Category | Beginning Balance 2021 | Revenues | Expenses | Ending Balance 2021 | Change from 2020 |
|-------------------------------|---------------------------|------------|-----------|---------------------------|---------------------|
| General Capital | 5,410,362 | 153,878 | 72,894 | 5,491,346 | 80,984 |
| Loan to Capital | (10,427,618) | 466,595 | 1,081,328 | (11,042,351) | (614,733) |
| Designated Capital | 13,941,801 | 1,259,730 | 923,420 | 14,278,111 | 336,310 |
| Asset Replacement Funds | 31,720,559 | 14,942,232 | 4,759,980 | 41,902,811 | 10,182,252 |
| Growth Funds | 3,890,516 | 679,255 | 112,871 | 4,456,900 | 566,384 |
| TOTAL | 44,535,620 | 17,501,690 | 6,950,493 | 55,086,817 | 10,551,197 |

Revenues in the above funds are mainly budgeted transfers from the operating fund. Expenses in the above funds were mainly for capital financing, which was lower than budget.

Loan to capital expenses includes \$1.1 million expenditures for water meter replacements.

Asset Replacements contributions exceeded capital spending due to capital delivery timelines extended as a result of the pandemic.

2. Reserves and Reserve Funds for Operating purposes

These reserves were set up for tax rate stabilization and operational contingencies. They manage risk by providing a contingency for unforeseen fluctuations in costs, and smooth out the impact of expenses that reoccur less frequently than annually, such as the municipal election.

| Category | Beginning Balance 2021 | Revenues | Expenses | Ending Balance 2021 | Change from 2020 |
|-----------------------------|------------------------------|-----------|----------|---------------------------|---------------------|
| Operational Contingencies | 4,141,171 | 2,358,221 | 515,021 | 5,984,371 | 1,843,200 |
| Cyclical Expenses | 614,643 | 385,356 | 0 | 999,999 | 385,356 |
| Discretionary Operating | 4,415,771 | 1,067,838 | 0 | 5,483,609 | 1,067,838 |
| Operational Carry- overs | 1,974,660 | 813,466 | 0 | 2,788,126 | 813,466 |
| TOTAL | 11,146,245 | 4,624,881 | 515,021 | 15,256,105 | 4,109,860 |

Revenues and expenses in the above funds were mainly transfers to/from the operating fund which includes operating surplus reserves.

Operating contingencies include emergency contingency, waste management, winter control, and major repairs and maintenance.

Discretionary operating includes corporate rate stabilization and NEER (WSIB) reserve.

3. Obligatory Reserves and Reserve Funds

Some reserve funds have external restrictions placed on them, usually by the provincial government. They support operational and capital needs as a regular reserve fund but these "special accounts" are reported as liabilities. Most development-related funding fits into this category.

| Category | Beginning Balance 2021 | Revenues | Expenses | Ending Balance 2021 | Change from 2020 |
|---|------------------------------|------------|------------|---------------------------|------------------|
| Parkland | 5,190,172 | 1,365,039 | 250,000 | 6,305,211 | 1,115,039 |
| Development Charges | 33,002,671 | 6,579,185 | 10,738,681 | 28,843,175 | (4,159,496) |
| Building Canada Fund (Previously known as Gas Tax Grant) | 8,020,945 | 5,418,133 | 1,948,956 | 11,490,122 | 3,469,177 |
| Engineering Administration | 143,517 | 97,446 | 721,587 | (480,624) | (624,141) |
| Building Permit Fees | 2,714,575 | 38,563 | 327,031 | 2,426,107 | (288,468) |
| TOTAL | 49,071,880 | 13,498,366 | 13,986,255 | 48,583,991 | (487,889) |

Contributions from developers were higher than projected mainly due to a deferral agreement with a developer for a mixed rental and condo building.

Building Canada Fund revenues include a one-time doubling payment as approved through Bill C-25. The funds are to be used in accordance with current agreement terms. Expenditures were lower due to the delivery of capital projects. In 2021, Gas Tax Grant was renamed Building Canada Fund.

2021 Operating surplus transfer of \$1 million was approved by council to transfer to Engineering Administration reserve. Additionally, Engineering fees and charges increased in 2022 to compensate for reduced revenues over the past few years.

Building permit expenditures exceeded revenues, attributed to the capital cost for the Cityview software replacement and operating transfers.

4. Other reserves and reserve funds

These are reserves and reserve funds not included in the above groups.

| Category | Beginning Balance 2021 | Revenues | Expenses | Ending Balance 2021 | Change from 2020 |
|---------------------------------|------------------------------|-----------|----------|---------------------------|------------------|
| Development Related Revenues | 4,038,152 | 683,586 | 426,211 | 4,295,527 | 257,375 |
| Restricted Operating | 11,788,630 | 3,465,533 | 462,048 | 14,792,115 | 3,003,485 |
| TOTAL | 15,826,782 | 4,149,119 | 888,259 | 19,087,642 | 3,260,860 |

Development-related revenues are contributions from developers, which include planning application subdivision fees, tree planting, perpetual maintenance, and finance administration fees. As these do not have external restrictions on them, they are not obligatory reserve funds.

Expenses in Development Related Revenues were transfers to operating which included tree planting reserve fund, planning application costs, and perpetual maintenance costs.

Revenues for Restricted Operating included rate stabilization transfers for water, sanitary sewer and public works.

A detailed list of all the reserves and reserve funds' activities in 2021 is attached to this report.

Conclusion

This report will inform future budget decisions.

Business Plan and Strategic Plan Linkages

By ensuring that Asset Replacement Funds are appropriately allocated, this report links to Newmarket's key strategic directions of Long-term Financial Sustainability.

Consultation

The 2021 Reserves and Reserve Fund Budget was created from the 2021 Capital and Operating Budgets which were developed by staff and had undergone extensive review by the public and Council. Transfers to and from the reserves and reserve funds were based on budget or Council's approval - direct or delegated.

Human Resource Considerations

Not applicable to this report.

Budget Impact

Operating Budget (Current and Future)

This report is for information purposes and has no direct impact on the Operating Budget.

Capital Budget

This report is for information purposes and has no direct impact on the Capital Budget.

Attachments

2021 Reserves and Reserve Funds Continuity

Contact

For more information on this report, contact: Mike Mayes at 905-953-5300 ext. 2102 or via e-mail at mmayes@newmarket.ca

Approval

Mike Mayes, CPA, CGA, DPA Director, Financial Services/Treasurer

Esther Armchuk, LL.B Commissioner, Corporate Services

| | | | | 2021 F | RESERVE | S AND RESE | RVE FUN | IDS CONTIN | UITY | | | | |
|--|-------------|--------|----------------------------------|----------------------------------|--------------------|-------------------------|----------|------------------|-----------------------|-----------------------|---------------------------------|-----------|------------------------------------|
| | | | | | | REVENUES | | | | EXPENDITURES | | | |
| Reserve / Reserve Fund Account | Account # | | Balance Forward Jan.1/2021 | Bank & Investment Interest | Contri- butions | From General Fund | Other | Total Revenue | To Capital Fund | To General Fund | Internal Transfers/ Other | Total | Closing Balance Dec. 31/2021 |
| | | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| RESERVE FUNDS: | | | | | | | | | | | | | |
| Reserve Funds for Development-R | elated Reve | enues | | | | | | | | | | | |
| Tree Planting | 432300 | Actual | 434,183 | 5,687 | 48,937 | - | - | 54,624 | - | 125,000 | - | 125,000 | 363,807 |
| Perpetual Maintenance | 442170 | Actual | 1,786,326 | 26,367 | 25,000 | - | - | 51,367 | - | 100,000 | - | 100,000 | 1,737,692 |
| Planning Application Subdivision Fee | 468110 | Actual | 1,307,043 | 21,826 | - | 544,418 | - | 566,244 | - | 140,747 | - | 140,747 | 1,732,540 |
| Reserve Funds for Cyclical Expens | ses | | | | | | | | . , | | | | |
| Election | 413706 | Actual | 174,902 | 3,680 | - | 80,000 | - | 83,680 | - | - | - | - | 258,582 |
| Inauguration | 413707 | Actual | 87,749 | 1,414 | - | 5,000 | - | 6,414 | - | - | - | - | 94,164 |
| Discretionary Operating Reserve F | unds | | | | | | | | . , | | | | |
| NEER Support | 410907 | Actual | 883,144 | 13,736 | - | 22,908 | - | 36,645 | - | - | - | - | 919,789 |
| Restricted Operating Reserve Fundament | ds | | | | | | | | | | | | |
| CYFS Reserve Fund | 421240 | Actual | 497,903 | 7,729 | | 78,620 | (45,000) | 41,348 | - | - | - | - | 539,251 |
| Long-term Disability | 410227 | Actual | 4,628,173 | 67,887 | - | (304,635) | - | (236,748) | - | 118,268 | - | 118,268 | 4,273,158 |
| Medical Benefits Plan | 410228 | Actual | 202,898 | 3,128 | - | - | - | 3,128 | - | - | - | - | 206,026 |
| Dental Benefits Plan | 410229 | Actual | 69,109 | 1,065 | - | - | - | 1,065 | - | - | - | - | 70,174 |
| Seniors Fund | 457371 | Actual | 1,274 | 20 | - | - | - | 20 | - | - | • | - | 1,293 |
| McLarty Fund | 457790 | Actual | 3,168 | 49 | - | - | - | 49 | - | - | • | - | 3,216 |
| L.A.C.A.CHeritage Fund | 458321 | Actual | 20,479 | 316 | - | - | - | 316 | - | - | , | - | 20,795 |
| General Capital Reserve Funds | | | | | | | | | | | | | |
| Capital Contingency Fund | 410901 | Actual | 84,667 | 1,305 | - | - | - | 1,305 | - | - | • | - | 85,972 |
| Capital Financing Fund | 410908 | Actual | 309,983 | 4,780 | - | - | - | 4,780 | - | - | - | - | 314,763 |
| Community Benefit | 410909 | Actual | 2,723,303 | 43,329 | - | 100,000 | - | 143,329 | - | - | - | - | 2,866,632 |
| Designated Capital Fund | 410903 | Actual | 1,468,634 | 23,887 | - | - | - | 23,887 | 17,894 | - | - | 17,894 | 1,474,627 |
| Investment Income Fund | 410910 | Actual | 22,524 | (280,610) | - | 258,085 | - | (22,524) | - | - | - | - | (0) |
| Streetlight Retrofit Loan | 410911 | Actual | (7,052,906) | - | - | 342,075 | - | 342,075 | - | - | - | - | (6,710,831) |
| Loan for Fitness Centre | 457302 | Actual | - | - | - | - | - | - | - | - | - | - | - |
| Water Meter Replacement Loan | 410913 | Actual | (883,915) | - | - | - | - | - | 1,081,328 | - | - | 1,081,328 | (1,965,243) |
| Magna Centre Solar Panel Loan | 410914 | Actual | (1,140,785) | - | - | 63,371 | - | 63,371 | - | - | - | - | (1,077,415) |
| Solar Panel at RJT | 410912 | Actual | (485,611) | - | - | 27,551 | - | 27,551 | - | - | - | - | (458,060) |
| 2013 Solar Panel | 410902 | Actual | (187,437) | - | - | 11,708 | - | 11,708 | - | - | - | - | (175,729) |
| Loan to Capital Fund | 410900 | Actual | (167,160) | - | - | 21,890 | - | 21,890 | - | - | - | - | (145,270) |
| OCIF & AMO Grant | 410916 | Actual | - | - | - | - | - | - | - | - | - | - | - |
| Timothy St Steel Structure Loan | 410918 | Actual | (509,803) | - | - | - | - | - | - | - | - | - | (509,803) |

| | | | | 2021 I | RESERVE | S AND RESI | ERVE FUN | IDS CONTIN | UITY | | | | |
|---------------------------------|-----------|--------|----------------------------------|----------------------------------|--------------------|-------------------------|----------|------------------|-----------------------|-----------------------|---------------------------------|---------|------------------------------------|
| | | | | | | REVENUES | | | | | | | |
| Reserve / Reserve Fund Account | Account # | | Balance Forward Jan.1/2021 | Bank & Investment Interest | Contri- butions | From General Fund | Other | Total Revenue | To Capital Fund | To General Fund | Internal Transfers/ Other | Total | Closing Balance Dec. 31/2021 |
| | | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Designated Capital Reserve Fund | s | | | | | | | | | | | _ | _ |
| Road Reconstruction | 432215 | Actual | 277,225 | 4,274 | - | - | • | 4,274 | - | - | - | - | 281,499 |
| Purchase of Municipal Easement | 432217 | Actual | 734,503 | 11,323 | - | • | • | 11,323 | - | - | - | - | 745,827 |
| Sidewalks | 432170 | Actual | 353,190 | 5,514 | 13,100 | • | • | 18,614 | - | - | - | - | 371,805 |
| Pony Drive | 432214 | Actual | 76,496 | 1,179 | - | | - | 1,179 | - | - | - | - | 77,675 |
| Dawson Manor Blvd. | 432216 | Actual | 14,211 | 219 | - | | - | 219 | - | - | - | - | 14,430 |
| Insurance Proceeds Barn | 410905 | Actual | 236,716 | 3,504 | - | - | - | 3,504 | 26,011 | - | - | 26,011 | 214,209 |
| Library Non-TCA Capital Fund | 410915 | Actual | 54,117 | 834 | - | - | - | 834 | - | - | - | - | 54,952 |
| Library Capital Needs | 410917 | Actual | 130,985 | 3,866 | - | 173,753 | - | 177,619 | - | - | - | - | 308,603 |
| Public Art | 457215 | Actual | 543,498 | 7,619 | 6,000 | 5,100 | - | 18,719 | - | 65,127 | - | 65,127 | 497,091 |
| Theatre CIF Fund | 457352 | Actual | 137,466 | 2,681 | - | 75,000 | - | 77,681 | 39,754 | - | - | 39,754 | 175,393 |
| Theatre | 457351 | Actual | 31,974 | 493 | - | - | - | 493 | - | - | - | - | 32,467 |
| Museum Board | 457531 | Actual | 295,072 | 4,550 | 120 | - | - | 4,670 | - | - | - | - | 299,741 |
| Museum Conservation | 457532 | Actual | 12,500 | 193 | - | - | - | 193 | - | - | - | - | 12,693 |
| Museum Exhibit | 457533 | Actual | 10,093 | 156 | - | - | - | 156 | - | - | - | - | 10,248 |
| SWM Pond Maintenance | 442183 | Actual | 2,768,455 | 42,785 | - | - | - | 42,785 | - | - | - | - | 2,811,240 |
| Downstream Storm Drainage | 442182 | Actual | 4,601 | 71 | - | - | - | 71 | - | - | - | - | 4,671 |
| LID (Low Impact Development) | 442184 | Actual | 13,210 | 204 | - | - | - | 204 | - | - | - | - | 13,414 |
| Stormwater Erosion | 442181 | Actual | 6,661 | 103 | - | - | - | 103 | - | - | - | - | 6,764 |
| Environmental Green Fund | 410960 | Actual | 53,763 | 829 | - | - | - | 829 | - | - | - | - | 54,591 |
| Environmental Land Purchase | 410971 | Actual | 1,678,273 | 27,913 | - | 372,000 | - | 399,913 | - | 206,076 | - | 206,076 | 1,872,110 |
| All Our Kids Playpark | 457840 | Actual | 3,069 | 47 | - | - | - | 47 | - | - | - | - | 3,116 |
| Playground Equipment | 457881 | Actual | 222,925 | 3,437 | - | - | - | 3,437 | - | - | - | - | 226,362 |
| Fence | 432132 | Actual | 10,429 | 161 | - | - | - | 161 | - | - | - | - | 10,590 |
| Secondary Planning Study | 468000 | Actual | 154,316 | 2,379 | - | - | - | 2,379 | - | - | - | - | 156,695 |
| Official Plan | 468115 | Actual | 1,278,597 | 21,309 | - | 130,000 | - | 151,309 | - | - | - | - | 1,429,906 |
| Parking Purposes | 422717 | Actual | 683,463 | 11,049 | 19,102 | - | 21,528 | 51,679 | - | - | - | - | 735,142 |
| Downtown Parking | 422710 | Actual | 148,852 | 2,295 | - | - | - | 2,295 | - | - | - | - | 151,146 |
| Holland River Walkway | 457861 | Actual | 150,818 | 2,325 | - | - | - | 2,325 | - | - | - | - | 153,143 |
| Trail Contribution-Eden Oak | 462150 | Actual | 33,775 | 521 | - | - | - | 521 | - | - | - | - | 34,296 |
| Sale of Property | 410970 | Actual | 160,351 | (474) | - | - | - | (474) | 185,149 | - | - | 185,149 | (25,272) |
| Stickwood-Walker Property | 410973 | Actual | 415,880 | 1,665 | - | - | - | 1,665 | - | 401,305 | - | 401,305 | 16,240 |
| Rawluk Property | 410972 | Actual | 430,207 | 6,632 | - | - | - | 6,632 | - | - | - | - | 436,839 |
| Fiddlefest | 457893 | Actual | 5,867 | 90 | - | - | - | 90 | - | - | - | - | 5,957 |
| NW Quadrant Trail | 457818 | Actual | - | 265 | - | 50,000 | - | 50,265 | - | - | - | - | 50,265 |
| Festival of Lights | 457892 | Actual | 3,929 | 61 | - | - | - | 61 | - | - | - | - | 3,990 |

| | | | | 2021 F | RESERVE | S AND RESE | RVE FUN | DS CONTIN | UITY | | | | |
|---------------------------------|-----------|--------|--|----------------------------------|--------------------|-------------------------|-----------|------------------|-----------------------|-----------------------|---------------------------------|-----------|------------------------------------|
| | | | | | | REVENUES | | | | EXPENDITURES | | | |
| Reserve / Reserve Fund Account | Account # | | Balance Forward Jan.1/2021 | Bank & Investment Interest | Contri- butions | From General Fund | Other | Total Revenue | To Capital Fund | To General Fund | Internal Transfers/ Other | Total | Closing Balance Dec. 31/2021 |
| | | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Asset Replacement Funds | | | | 1 | | | | | | | | | |
| CYFS | 471117 | Actual | 619,239 | 24,684 | - | 1,526,690 | (558,470) | 992,904 | 178,380 | - | | 178,380 | 1,433,762 |
| ARF - Stn 4-5 | 471118 | Actual | 1,487,367 | 12,241 | - | 900,602 | (373,029) | 539,813 | 240,972 | - | - | 240,972 | 1,786,209 |
| IT | 473628 | Actual | 3,594,703 | 60,618 | - | 688,759 | - | 749,377 | 361,863 | - | - | 361,863 | 3,982,216 |
| Roads | 482267 | Actual | 2,625,904 | 50,543 | - | 2,094,163 | - | 2,144,706 | 995,210 | - | 24,324 | 1,019,534 | 3,751,076 |
| Water | 482437 | Actual | 24,725,173 | 412,126 | - | 2,937,389 | - | 3,349,515 | 669,030 | - | 24,324 | 693,354 | 27,381,333 |
| Wastewater | 482477 | Actual | 27,233,445 | 466,429 | - | 3,800,000 | - | 4,266,429 | - | - | 24,324 | 24,324 | 31,475,550 |
| Storm Sewer | 482497 | Actual | (543,331) | (1,585) | - | 993,435 | - | 991,850 | 471,411 | - | - | 471,411 | (22,893) |
| Parks | 482817 | Actual | (13,182,348) | (206,971) | - | 433,873 | - | 226,902 | 724,791 | - | - | 724,791 | (13,680,237) |
| Other | 482917 | Actual | 5,884,473 | 96,547 | - | 498,864 | - | 595,411 | 37,773 | - | - | 37,773 | 6,442,111 |
| Library | 485127 | Actual | 1,474,615 | 24,268 | - | 223,550 | - | 247,818 | 137,125 | - | - | 137,125 | 1,585,308 |
| Fire | 487717 | Actual | (943,087) | (14,968) | - | 15,738 | - | 770 | 53,723 | - | - | 53,723 | (996,040) |
| Facilities | 487767 | Actual | (21,255,593) | (321,756) | 5,000 | 1,153,493 | - | 836,737 | 816,729 | - | - | 816,729 | (21,235,585) |
| Growth Reserve Funds | | | | | | | • | | <u> </u> | ' | | | |
| Growth Fund | 490949 | Actual | 743,966 | 17,283 | - | 472,659 | - | 489,942 | - | - | - | - | 1,233,908 |
| Recommending A Strategy | 457306 | Actual | (27,469) | (448) | 112,539 | 30,000 | - | 142,090 | - | 112,539 | - | 112,539 | 2,083 |
| Trail Voluntary Levies | 462100 | Actual | 3,063,392 | 47,223 | - | - | - | 47,223 | 332 | - | - | 332 | 3,110,283 |
| TOTAL RESERVE FUND | | Actual | 50,913,776 | 781,898 | 229,798 | 17,826,059 | (954,971) | 17,882,784 | 6,037,475 | 1,269,061 | 72,972 | 7,379,507 | 61,417,052 |
| RESERVES: | | | <u>, </u> | | | | | | | | | | |
| Reserves for Operational Contin | ngencies | | | | | | | | | | | | |
| Emergency Contingency | 325410 | Actual | - | - | - | 1,800,000 | - | 1,800,000 | - | - | - | - | 1,800,000 |
| REV It Up | 325710 | Actual | 87,000 | - | - | 73,500 | - | 73,500 | - | 200,000 | - | 200,000 | (39,500) |
| Legal Services | 322110 | Actual | 222,248 | - | - | - | - | - | - | - | 235,058 | 235,058 | (12,810) |
| Talent Management | 322510 | Actual | 24,737 | - | - | 58,000 | - | 58,000 | - | - | - | - | 82,737 |
| Corporate Consulting | 322710 | Actual | 142,575 | - | - | - | - | - | - | - | - | - | 142,575 |
| Waste Management | 323442 | Actual | 437,338 | - | - | - | - | - | - | - | - | - | 437,338 |
| Strategic Planning | 327911 | Actual | 28,214 | - | - | - | - | - | - | - | - | - | 28,214 |
| Strategic Planning | 327910 | Actual | 68,119 | - | - | - | - | - | - | - | - | - | 68,119 |
| Streetlighting | 323730 | Actual | 175,000 | - | - | - | - | - | - | - | - | - | 175,000 |
| Winter Control | 323832 | Actual | 1,164,742 | - | - | - | - | - | - | - | - | - | 1,164,742 |
| Reserves - Energy | 328010 | Actual | 405,052 | - | - | - | - | - | - | - | - | - | 405,052 |
| Corporate Contingency | 327210 | Actual | 305,736 | - | - | - | - | - | - | - | - | - | 305,736 |
| Insurance Claims | 325413 | Actual | 250,078 | - | - | - | - | - | - | - | - | - | 250,078 |
| Ec. Dev. Innovation Fund | 323269 | Actual | 125,000 | - | - | 46,000 | - | 46,000 | - | 13,443 | - | 13,443 | 157,557 |
| Reserve - Tax Adjustments | 327310 | Actual | 250,000 | - | - | 250,932 | - | 250,932 | - | - | - | - | 500,932 |
| Bridge Inpections | 329402 | Actual | - | - | - | - | - | - | - | - | - | - | - |
| Major Repairs & Mtnce | 329403 | Actual | 200,000 | - | - | 50,000 | - | 50,000 | - | - | - | - | 250,000 |
| Council Priorities | 322512 | Actual | - | - | - | - | - | - | - | - | - | - | - |
| Grant Coordinator | 341030 | Actual | 255,332 | - | - | 79,788 | - | 79,788 | - | 66,520 | - | 66,520 | 268,600 |

| | | | | 2021 | RESERVE | S AND RESE | RVE FUN | DS CONTIN | UITY | | | | |
|--------------------------------------|------------|--------|-----------------------|-------------------|--------------------|-----------------|---------|------------------|---------------|---------------|------------------------|----------|-------------------------|
| | | | | | | REVENUES | | | | | | | |
| Reserve / Reserve Fund Account | Account # | | Balance | Bank & Investment | Contri- butions | From General | Other | Total Revenue | To Capital | To General | Internal Transfers/ | Total | Closing |
| | | | Forward Jan.1/2021 | Interest | butions | Fund | | Revenue | Fund | Fund | Other | | Balance Dec. 31/2021 |
| | | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Reserves for Development-Related | d Revenues | | | | | | | | | | | | |
| Street Signs | 322230 | Actual | 56,353 | - | - | - | - | - | - | - | - | - | 56,353 |
| Finance Admin. Of Developments | 324314 | Actual | 395,237 | - | - | 11,352 | - | 11,352 | - | 60,464 | - | 60,464 | 346,125 |
| Anti-TamperingDevices | 325162 | Actual | 59,010 | - | - | - | - | - | - | - | - | - | 59,010 |
| Reserves for Cyclical Expenses | | II. | | | | | · · | | | | | ' | |
| Customer Survey | 322313 | Actual | 34,606 | - | - | 10,000 | - | 10,000 | - | - | - | - | 44,606 |
| Wages and Benefits | 322810 | Actual | 303,856 | - | - | 285,262 | - | 285,262 | - | - | - | - | 589,118 |
| Computer Incentive Program | 324210 | Actual | 13,530 | - | - | - | - | - | - | - | - | - | 13,530 |
| Road Needs Study | 329401 | Actual | - | - | - | - | - | - | - | - | - | - | - |
| Discretionary Operating Reserves | | | | | | | L. | | | | | , | |
| Continuous Improvement | 324011 | Actual | 44,000 | - | - | - | - | - | - | - | - | - | 44,000 |
| Hydro Dividend Reserve | 329110 | Actual | 890,533 | - | - | - | - | - | - | - | - | - | 890,533 |
| Corporate Rate Stabilization Fund | 325210 | Actual | 2,067,364 | - | - | 544,856 | 486,337 | 1,031,193 | - | - | - | - | 3,098,557 |
| Efficiency / Enhancement Fund | 325310 | Actual | 530,730 | - | - | - | - | - | - | - | - | - | 530,730 |
| Reserves for Operational Carry-Ov | /ers | * | | | | | * | | <u>.</u> | | • | | |
| NDDC Incentive | 323268 | Actual | 407,699 | - | - | - | - | - | - | - | - | - | 407,699 |
| HR Consulting | 323310 | Actual | 329,700 | - | - | - | - | - | - | - | - | - | 329,700 |
| IT | 323113 | Actual | 50,000 | - | - | 100,000 | - | 100,000 | - | - | - | - | 150,000 |
| Reserve-Recreation | 323560 | Actual | 71,567 | - | 18,933 | - | - | 18,933 | - | - | - | - | 90,500 |
| Grants | 324414 | Actual | 317,982 | - | - | 78,083 | - | 78,083 | - | - | - | - | 396,065 |
| Financial Services | 324614 | Actual | - | - | - | - | - | | - | - | - | - | - |
| Reserve - Communications | 324710 | Actual | 53,412 | - | - | - | - | | - | - | - | - | 53,412 |
| Operational Carry-Overs | 328710 | Actual | 737,271 | - | - | 240,518 | - | 240,518 | - | - | - | - | 977,789 |
| Asset Mgmt | 328711 | Actual | - | - | - | 375,931 | - | 375,931 | - | - | - | - | 375,931 |
| Wellness Reserve | 328210 | Actual | 3,299 | - | - | - | - | - | - | - | - | - | 3,299 |
| Charity - Golf Donations | 328310 | Actual | 431 | - | - | - | - | - | - | - | - | - | 431 |
| ERIC | 324513 | Actual | 3,300 | - | - | - | • | - | - | - | • | - | 3,300 |
| Restricted Operating Reserves | | | | | | | | | | | | | |
| Fire Services | 327821 | Actual | (0) | - | - | - | - | - | - | - | - | - | (0) |
| Main St. BIA | 326110 | Actual | 56,519 | - | - | 4,291 | - | 4,291 | - | - | - | - | 60,810 |
| NEAC | 327168 | Actual | 5,800 | - | - | - | - | - | - | - | - | - | 5,800 |
| Library | 325591 | Actual | 573,753 | - | - | 13,330 | - | 13,330 | - | - | 173,753 | 173,753 | 413,330 |
| Library-Fund Raising | 325592 | Actual | 24,618 | - | 6,787 | - | - | 6,787 | - | - | - | - | 31,405 |
| Library-Strat. Plan Implmnttn | 325596 | Actual | 180,554 | - | - | - | - | - | - | - | - | - | 180,554 |
| Library-Strategic Plan | 325594 | Actual | - | - | - | - | - | - | - | - | - | - | - |
| Library-Insurance | 325595 | Actual | 10,000 | - | - | - | - | - | - | - | - | - | 10,000 |
| Maintenance - Water | 324942 | Actual | 60,648 | - | - | - | - | - | - | - | - | - | 60,648 |
| Water Rate Stabilization Fund | 327642 | Actual | 2,885,135 | - | - | 580,340 | - | 580,340 | 79,201 | - | - | 79,201 | 3,386,275 |
| Sanitary Sewer Rate Stabilization Fu | 327744 | Actual | 1,153,329 | - | - | 432,744 | - | 432,744 | 4,771 | - | - | 4,771 | 1,581,303 |

| | | | 1 | | | | | D3 CONTIN | | EXPENDITURES | | | |
|------------------------------------|-----------|--------|----------------------------------|----------------------------------|--------------------|-------------------------|-----------|------------------|-----------------------|-----------------------|---------------------------------|-----------|------------------------------------|
| | | | | | | REVENUES | | | | | | | |
| Reserve / Reserve Fund Account | Account # | | Balance Forward Jan.1/2021 | Bank & Investment Interest | Contri- butions | From General Fund | Other | Total Revenue | To Capital Fund | To General Fund | Internal Transfers/ Other | Total | Closing Balance Dec. 31/2021 |
| | | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Stormwater Rate Stabilization Fund | 327748 | Actual | 1,362,002 | - | - | (7,563) | - | (7,563) | 61,056 | - | - | 61,056 | 1,293,383 |
| Apprenticeship Grants | 329010 | Actual | 1,916 | - | - | - | - | - | - | - | - | - | 1,916 |
| Youth Reserve | 329274 | Actual | 15,053 | - | - | - | - | - | - | - | - | - | 15,053 |
| Public Works - Rates | 329333 | Actual | - | - | - | 1,000,000 | - | 1,000,000 | - | - | - | - | 1,000,000 |
| Public Works - Tax | 329332 | Actual | 36,301 | - | - | 1,626,426 | - | 1,626,426 | - | 25,000 | - | 25,000 | 1,637,727 |
| General Capital Reserves | | | | | | | | | _ | | | | |
| Unexpended Capital | 341010 | Actual | 801,250 | - | 3,102 | - | - | 3,102 | - | 55,000 | - | 55,000 | 749,352 |
| Designated Capital Reserves | | | | | | | | | _ | | | | |
| Minor Capital | 323610 | Actual | 81,818 | - | - | - | - | - | - | - | - | - | 81,818 |
| Digital Initiative | 328913 | Actual | 50,000 | - | - | - | - | - | - | - | - | - | 50,000 |
| Community Service Group | 323552 | Actual | 2,000 | - | - | - | - | - | - | - | - | - | 2,000 |
| Mulock Farm | 341020 | Actual | 2,672,499 | 42,426 | - | 181,531 | - | 223,957 | - | - | - | - | 2,896,456 |
| Growth Reserves | | | | | | | | - | | | | | |
| Historic Downtown Centre | 328410 | Actual | 15,122 | - | - | - | - | - | - | - | - | - | 15,122 |
| Regional Healthcare Centre | 328510 | Actual | 58,179 | - | - | - | - | - | - | - | - | - | 58,179 |
| Regional Urban Centre | 328610 | Actual | 37,326 | - | - | - | - | - | - | - | - | - | 37,326 |
| TOTAL RESERVES | | Actual | 20,594,871 | 42,426 | 28,821 | 7,835,322 | 486,337 | 8,392,906 | 145,027 | 420,427 | 408,811 | 974,265 | 28,013,513 |
| SUMMARY BY FUNCTION | | | | | | | | | | | | | |
| Operational Contingencies | | Actual | 4,141,171 | - | - | 2,358,220 | - | 2,358,220 | - | 279,963 | 235,058 | 515,021 | 5,984,371 |
| Development-Related Revenues | | Actual | 4,038,152 | 53,879 | 73,937 | 555,770 | - | 683,586 | - | 426,211 | - | 426,211 | 4,295,527 |
| Cyclical Expenses | | Actual | 614,643 | 5,094 | - | 380,262 | - | 385,356 | - | - | - | - | 999,999 |
| Discretionary Operating | | Actual | 4,415,771 | 13,736 | - | 567,764 | 486,337 | 1,067,838 | - | - | - | - | 5,483,609 |
| Operational Carry-Overs | | Actual | 1,974,660 | - | 18,933 | 794,532 | - | 813,465 | - | - | - | - | 2,788,126 |
| Restricted Operating | | Actual | 11,788,630 | 80,194 | 6,787 | 3,423,553 | - 45,000 | 3,465,533 | 145,027 | 143,268 | 173,753 | 462,048 | 14,792,115 |
| General Capital | | Actual | (5,017,255) | (207,309) | 3,102 | 824,680 | - | 620,473 | 1,099,222 | 55,000 | - | 1,154,222 | (5,551,004) |
| Designated Capital | | Actual | 13,941,801 | 212,496 | 38,322 | 987,384 | 21,528 | 1,259,730 | 250,913 | 672,508 | - | 923,420 | 14,278,111 |
| Asset Replacement Funds | | Actual | 31,720,559 | 602,176 | 5,000 | 15,266,556 | (931,499) | 14,942,233 | 4,687,008 | - | 72,972 | 4,759,980 | 41,902,811 |
| Growth Funds | | Actual | 3,890,516 | 64,058 | 112,539 | 502,659 | - | 679,255 | 332 | 112,539 | - | 112,871 | 4,456,900 |
| TOTAL RESERVE FUNDS AND RE | SERVES | Actual | 71,508,647 | 824,324 | 258,620 | 25,661,381 | (468,634) | 26,275,690 | 6,182,502 | 1,689,487 | 481,783 | 8,353,772 | 89,430,565 |

| | | | | 2021 DI | EFERRED | REVENU | E CONTI | NUITY | | | | | |
|---|-----------|--------|----------------------------------|----------------------------------|--------------------|-------------------------|-----------|------------------|-----------------------|-----------------------|---------------------------------|------------|------------------------------------|
| | | | | | | REVENUES | | | | EXPENDITUR | ES | | |
| Reserve / Reserve Fund Account | Account # | | Balance Forward Jan.1/2021 | Bank & Investment Interest | Contri- butions | From General Fund | Other | Total Revenue | To Capital Fund | To General Fund | Internal Transfers/ Other | Total | Closing Balance Dec. 31/2021 |
| | | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Parkland | | | | | | | | | | | | | |
| Parkland | 457815 | Actual | 5,190,172 | 83,788 | 1,281,250 | - | - | 1,365,038 | - | 250,000 | | 250,000 | 6,305,211 |
| Development Charges | • | | • | | | | | , | | | | | |
| General Government | 460100 | Actual | 114,967 | 1,501 | 86,460 | - | - | 87,961 | 113,753 | - | - | 113,753 | 89,175 |
| Library | 460200 | Actual | 3,282,795 | 54,092 | 252,145 | - | - | 306,237 | - | - | - | - | 3,589,032 |
| Fire | 460300 | Actual | (2,712,587) | (74,866) | 294,570 | - | - | 219,704 | 6,013,525 | - | - | 6,013,525 | (8,506,408) |
| Recreation Facilities | 460400 | Actual | 15,849,337 | 250,396 | 3,651,707 | - | - | 3,902,103 | 2,691,749 | 1,533,493 | - | 4,225,242 | 15,526,199 |
| Outdoor Recreation | 460500 | Actual | - | - | - | - | - | - | - | - | - | - | - |
| Yards & Fleet | 460600 | Actual | (504,078) | (4,459) | 244,605 | - | - | 240,146 | 2,326 | - | - | 2,326 | (266,259) |
| Town-Wide Engineering | 460700 | Actual | 14,891,838 | 242,985 | 1,353,964 | - | - | 1,596,949 | 248,877 | 134,959 | - | 383,836 | 16,104,951 |
| Parking | 460800 | Actual | 2,014,199 | 33,086 | 149,622 | - | - | 182,708 | - | - | - | - | 2,196,908 |
| Waste Diversion | 460900 | Actual | 66,199 | 1,598 | 41,780 | - | - | 43,378 | - | - | - | - | 109,577 |
| | | • | | | ' | ' | | <u>'</u> ! | | | | | |
| Total DC's | | Actual | 33,002,671 | 504,333 | 6,074,853 | - | - | 6,579,186 | 9,070,229 | 1,668,452 | - | 10,738,681 | 28,843,175 |
| Engineering Administration | _ | | | | | | | | | | | | |
| Engineering AdminSubdivision | 469991 | Actual | 143,517 | (7,221) | 104,667 | - | - | 97,446 | - | 721,587 | - | 721,587 | (480,624) |
| Building Code Permit Fees | | | | | | | | | | | | | |
| Building Permit Fees Reserve Fund | 464656 | Actual | 2,714,575 | 38,563 | - | - | - | 38,563 | 39,235 | 142,875 | 144,921 | 327,031 | 2,426,107 |
| Building Canada Fund | | | | | | | | | | | | | |
| Building Canada Fund (Previously Known as Federal Gas Tax) | 432250 | Actual | 8,020,945 | 179,078 | - | - | 5,239,055 | 5,418,134 | 1,948,956 | - | - | 1,948,956 | 11,490,122 |
| TOTAL DEFERRED REVENUE | | Actual | 49,071,880 | 798,542 | 7,460,769 | - | 5,239,055 | 13,498,366 | 11,058,420 | 2,782,914 | 144,921 | 13,986,256 | 48,583,991 |
| TOTAL RESERVES, RESERVE FUN DEFERRED REVENUE | DS & | Actual | 120,580,527 | 1,622,865 | 7,719,389 | 25,661,381 | 4,770,421 | 39,774,056 | 17,240,922 | 4,472,402 | 626,704 | 22,340,028 | 138,014,555 |