



Town of Newmarket  
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## **Procurement Semi-Annual Information Report**

### **June 1 – December 31, 2024**

#### **Information Report to Council**

Report Number: INFO-2025-02

Department(s): Legal & Procurement Services

Author(s): Tracy Assis, Manager of Procurement Services

Distribution Date: February 26, 2025

In accordance with the Procedure By-law, any member of Council may make a request to the Town Clerk that this Report be placed on an upcoming Committee of the Whole agenda for discussion.

### **Purpose**

The purpose of this report is to update Members of Council on matters carried out by staff in accordance Procurement By-law 2014-27 (the “**Procurement Bylaw**”) from June 1, 2024, to December 31, 2024.

### **Background**

In accordance with section 17 of the Procurement By-law, the Manager, Procurement Services shall prepare a semi-annual Information Report to Council with the following information:

- i. All goods, service(s) or construction awarded over \$250,000.00 in accordance with Schedule “D”, Table 2 Bid Thresholds of the By-Law.
- ii. All emergency purchases exceeding \$50,000.00 awarded in accordance with Schedule “D”, Table 3 Bid Thresholds of the By-Law; and
- iii. All Single and Sole Source purchases awarded in accordance with Schedule “D”, Table 5 Bid Thresholds of the By-Law.

## **Discussion**

On July 2, 2024, through Information Report 2024-13, Procurement Services reported to Council on the period from July 2019 to May 2024.

This report now covers the period from June 1, 2024, to December 31, 2024. Please note that this report does not include matters that were previously reported directly to Council and received Council approval.

## **Conclusion**

This report fulfills the reporting requirements set out in Section 17 of the Procurement Bylaw for the time-period from June 1, 2024, to December 31, 2024. Going forward, staff will continue semi-annual reporting to Council, with the next report to Council to be delivered in July 2025.

## **Business Plan and Strategic Plan Linkages**

*Well Equipped and Managed* - To obtain the best value for the Town when procuring goods, service(s) and construction.

*Well Respected* – To be open, accountable and transparent while protecting the financial best interests of the Town.

## **Consultation**

Not required.

## **Human Resource Considerations**

None.

## **Budget Impact**

None.

## **Attachments**

Appendix "A" - All goods, service(s) or construction awarded over \$250,000.00 for the time-period from June 1, 2024, to December 31, 2024.

Appendix "B" - All emergency purchases exceeding \$50,000.00 for the time-period from June 1, 2024, to December 31, 2024.

Appendix "C" - All Single and Sole Source purchases, for the time-period from June 1, 2024, to December 31, 2024, not including reports previously approved by Council.

## **Contact**

For more information on this report, contact [info@newmarket.ca](mailto:info@newmarket.ca)

## **Approval**

Karen Reynar, Director Legal & Procurement Services

Esther Armchuk, Commissioner, Corporate Services

## Appendix A

All competitively acquired goods, service(s) or construction awarded over \$250,000.00 - June 1, 2024, to December 31, 2024.

Project Number	Description	Awarded Supplier(s)	Award Amount	Contract Term	Award Date
RFP-2024-092	Electrical Equipment Replacement- RTC, Lawn Bowling, Seniors Meeting Place	Duplex Electrical Ltd.	\$264,800.00	1 Year	July 16, 2024
RFP-2024-050	Contractor Services for Replacement of Two (2) Pedestrian Bridges	Lyncon Construction Inc.	\$290,031.02	3 months	August 12, 2024
GB-2024-133	Environmental Professional Services	BluMetric Environmental Inc. & S2S Environmental Inc.	\$315,000.00	4 Years + 1 Year + 1 Year + 1 Year	November 6, 2024
RFP-2024-069	Pedestrian Walkway Improvements - Elgin Street Walkway and Joe Persichini Walkway	Forest Ridge Landscaping Inc.	\$326,222.92	3 months	September 6, 2024
RFP-2024-025	Supply and Delivery of Street Sweeper	Cubex Ltd.	\$384,684.51	1 Year	October 17, 2024
RFP-2024-403	Supply and Delivery of Two (2) Back-hoe's	STRONGCO LIMITED PARTNERSHIP	\$442,900.00	One Time Acquisition	December 23, 2024
RFP-2024-085	Fairgrounds Lights and Electrical	Wayne Electric Co Limited	\$518,800.00	6 Months	June 10, 2024
RFP-2024-067	HVAC Services - Maintenance and Repairs	Smith and Long Limited	\$566,484.00	2 Years + 3 Years	August 6, 2024
RFP-2024-048	Design-Build of Multi-use Sport Courts	Pine Valley Corporation	\$598,163.00	2 Years	August 14, 2024
RFP-2024-059	Plumbing Services- Maintenance and Repairs	Nor-Line Plumbing & Mechanical Ltd	\$601,174.20	2 Years + 1 Year + 1 Year + 1 Year	July 16, 2024
RFP-2024-136	Old Main Street Reconstruction (ROSTER - RFP-2024-047)	Gannett Fleming Canada ULC	\$603,311.84	4 Years	December 2, 2024
RFP-2024-089	Sewer Lining - Cured in Place Pipe (CIPP)	GFL Environmental Services Inc.	\$952,434.20	1 Year +1 Year +1 Year	October 8, 2024
RFP-2024-095	Replacement of Roof top Units and HVAC Equipment - RTC and 395 Mulock Bldg.	LCD Mechanical Inc.	\$965,076.00	6 months	August 9, 2024
RFP-2024-112	Replacement of Roof Top Units and HVAC Equipment- Seniors Meeting Place and Newmarket Youth Centre	Ainsworth Inc.	\$1,040,490.00	4 months	October 10, 2024
RFP-2024-056	Winter Road Network Snow Clearing Services	Ashland Construction Group Ltd.	\$1,248,250.00	8 Years + 1 Year + 1 Year	September 11, 2024
RFP-2024-046	Road Resurfacing of Clearmeadow Boulevard, Bristol Road and Jack Rettie Court	Fermar Paving Limited	\$1,397,585.64	2 Year	July 22, 2024

Project Number	Description	Awarded Supplier(s)	Award Amount	Contract Term	Award Date
RFP-2024-087	Electrical Services	Andrew Van Pelt Electric Ltd.	\$1,713,500.00	1 Year + 4 Years	August 16, 2024
RFP-2024-017	Case Management Solution for Municipal Law Enforcement and Automated Enforcement	ThoughtStorm Inc.	\$1,771,892.00	4 Years + 2 Years + 2 Years + 2 Years	August 14, 2024
RFP-2024-402	General Contractor for Mulock Park Off-Site Parking Lot	Loc-Pave Construction Limited	\$2,212,980.12	2 Years	July 16, 2024
RFP-2024-041	Construction of Mulock Drive Multi-Use Path - Phase 2 Yonge Street to Harry Walker Parkway South	IPAC Paving Limited	\$2,838,916.20	2 Years	August 19, 2024
RFP-2024-062	Millard-Church-Elm Reconstruction Project	Direct Underground Inc.	\$4,880,528.75	4 Years	June 27, 2024
RFP-2024-044	Contractor Services for the Construction of the Queen Street Bridge	Alliance Verdi Civil Inc.	\$5,099,650.30	2 Years	July 3, 2024
RFP-2024-086	Invitation to Prequalified Contractors for Construction Services for the Proposed Mulock House Adaptive Re-Use	Clifford Restoration Limited	\$10,993,769.00	1 Year	November 4, 2024

### Appendix B

All emergency purchases exceeding \$50,000.00 awarded in accordance with Schedule "D" of the Town's Procurement By-Law – June 1, 2024, to December 31, 2024.

None.

### Appendix C

All Single and Sole Source Purchases– June 1, 2024, to December 31, 2024.

Project Number	Project Name	Supplier(s)	Approved Amount	Contract Term	Contract Started	Supporting Justification(s)
SS-2024-161	Automated Road Patrol Solution (3-month research project)	SkyHawk Telematics	\$ 10,000.00	3 months	August 01, 2024	Procurement By-Law 2014-27, Section 13.6, (iv); the deliverables were purchased for testing or trial use.
SS-2024-134	Development Charges Study related to demolition of buildings	Hemson Consulting Ltd.	\$ 12,000.00	1 Year	December 04, 2024	Procurement Bylaw, Section 13.6, (v); the supplier has unique skills or knowledge necessary to perform the work.
SS-2024-160	Solar Glare Standards Consultant	RWDI	\$ 25,000.00	6 months	July 26, 2024	Procurement By-Law 2014-27; Section 13.6 (v) and (vi); the supplier has unique skills or knowledge necessary to

Project Number	Project Name	Supplier(s)	Approved Amount	Contract Term	Contract Started	Supporting Justification(s)
						perform the work and the ability to deliver at a specific time.
SS-2024-131	Ivanti Heat Software - Kifinti	Kifinti Solutions Inc	\$ 26,000.00	1 Year	June 01, 2024	Procurement By-Law 2014-27, Section 13.6 (i) and (iii); the required deliverables are compatible to existing, products, technology, equipment, or services.
SS-2024-162	Supply & Delivery of New Lighting Console	Christie Lites Sales	\$ 26,505.00	1 Year	August 16, 2024	Procurement By-Law 2014-27, Section 13.6, (iii) and (vi); the deliverables are compatible to existing, products, technology, equipment, or services and were able to be delivered at a specific time.
SS-2024-173	Smart Cover- For Sewer Collection Systems	Link Utility Technologies Inc	\$ 34,151.00	One Time Acquisition	November 08, 2024	Procurement Bylaw 2014-27, Section 13.5 (i) and (iii); the required deliverables are compatible to existing, products, technology, equipment, or services.
SS-2024-154	Short Term Geotechnical Services	Sirati & Partners Consultants Ltd	\$ 70,000.00	4 months	June 28, 2024	Procurement Bylaw 2014-27, Section 13.6 (iii), (vi); the deliverables are compatible to existing, products, technology, equipment, or services and were able to be delivered at a specific time.
SS-2024-166	Non-Competitive Extension - IT Research Services (GB-2021-067)	Info Tech Research Group	\$ 94,200.00	1+1	September 16, 2024	Procurement By-Law 2014-27; 13.6, (v); the supplier has unique skills or knowledge necessary to perform the work and were able to be delivered at a specific time.