



Town of Newmarket
395 Mulock Drive P.O. Box 328,
Newmarket, Ontario, L3Y 4X7

If you require this document in an alternative format email at clerks@newmarket.ca or call 905-895-5193.

Procurement Services Semi-Annual Information Report January 1 - June 30, 2025 Information Report

Report Number: INFO-2025-12

Department(s): Legal and Procurement Services

Author(s): Tracy Assis, Manager of Procurement Services

Distribution Date: July 25, 2025

In accordance with the Procedure By-law, any member of Council may make a request to the Town Clerk that this Report be placed on an upcoming Committee of the Whole agenda for discussion.

Purpose

The purpose of this report is to update Members of Council on matters carried out by staff in accordance Procurement By-law 2014-27 (the “**Procurement Bylaw**”) from January 1, 2025, to June 30, 2025.

Background

In accordance with section 17 of the Procurement By-law, the Manager, Procurement Services shall prepare a semi-annual Information Report to Council with the following information:

- i. All goods, service(s) or construction awarded over \$250,000.00 in accordance with Schedule “D”, Table 2 of the Procurement By-Law.
- ii. All emergency purchases exceeding \$50,000.00 awarded in accordance with Schedule “D”, Table 3 of the Procurement By-Law; and
- iii. All Single and Sole Source purchases awarded in accordance with Schedule “D”, Table 5 of the Procurement By-Law.

Discussion

This report covers information regarding the matters set out in “i” though “iii” above for the period from January 1 - June 30, 2025. Please note that this report does not include matters that were previously reported directly to Council and received Council approval.

Procurement Services Semi Annual Information Report – January 1 – June 30, 2025

Consultation

Not required.

Conclusion

This report fulfills the reporting requirements set out in Section 17 of the Procurement Bylaw for the time-period from January 1 - June 30, 2025.

Council Priority Association

This report aligns with the following Council Priority: Community and Economic Vibrancy

Human Resource Considerations

None.

Budget Impact

None.

Attachments

Appendix “A” - All competitively acquired goods, service(s) or construction awarded over \$250,000.00 between January 1 - June 30, 2025

Appendix “B” - All emergency purchases awarded over \$50,000.00 between January 1 - June 30, 2025

Appendix “C” - All Single and Sole Source purchases awarded between January 1 - June 30, 2025, not including reports previously approved by Council.

Approval for Distribution

Karen Reynar, Director, Legal & Procurement Services

Esther Armchuk, Commissioner, Corporate Services

Report Contact

For more information on this report, contact info@newmarket.ca.

Appendix A

All competitively acquired goods, service(s) or construction awarded over \$250,000.00 between January 1 - June 30, 2025

Project Number	Description	Awarded Supplier(s)	Award Amount	Contract Term	Award Date
GB-2025-249	Information Technology Solutions and Services	CDW Canada Corp.	\$ 250,000.00	3 years + 2 years	June 09, 2025
RFP-2024-022	Consulting Services- Fairy Lake Boardwalk	Aquafor Beech Limited	\$ 269,220.00	1 year +1 year +1 year	February 06, 2025
RFP-2025-003	Design, Fabrication and Installation of Custom Entry Signs for Mulock Park	Atec Signs Inc.	\$ 308,336.29	1 year	April 30, 2025
COOP-2025-216	Supply and Delivery of Recycling Containers	ORBIS Canada	\$ 347,000.00	3 years + 2 years	February 01, 2025
RFP-2025-041	Consultant Services for Design, Site Supervision and Contract Administration for Intersection upgrades including signalization at two Intersections within the Town of Newmarket	Gannett Fleming Canada ULC	\$ 355,044.10	3 year	May 22, 2025
RFP-2024-403	Supply and Delivery of Two (2) Backhoe's	Nors Construction Equipment Canada ST LP	\$ 442,900.00	1 year + 1 year	January 03, 2025
RFP-2025-027	Consultant Services for the Detailed Design and Construction Administration of Full reconstruction of Kent Drive and Steven Court	Ainley & Associates Ltd.	\$ 621,275.40	4 years	April 25, 2025
RFP-2025-024	Building Automation Systems (BAS) Service, Maintenance & Installation	Mito Contracting Group Inc.	\$ 750,000.00	6 years	May 15, 2025
RFP-2024-166	Contractor Services for the Construction and Improvement of Downtown Parking Lots	Advance Excavating & General Contracting Ltd.	\$ 1,270,372.40	3 years	February 28, 2025
GB-2025-208	Microsoft Enterprise Licenses	CDW Canada Corp.	\$ 1,343,482.20	3 years	March 01, 2025
RFP-2025-028	Contractor Services for Construction of the Bathurst Street Multi-Use Path and Davis Drive Sidewalk	Powcon Inc.	\$ 1,466,166.00	3 years	June 03, 2025
RFP-2025-015	Hillview Drive Reconstruction & Penn Avenue Sidewalk	Comer Group Limited	\$ 1,539,472.35	4 years	May 16, 2025
RFP-2025-037	Detailed Design, Tender, Construction Admin and Site Inspection for Cane Parkway Reconstruction and East Holland River Trunk Sanitary Sewer Flow Monitoring (RFP-2024-047)	Ainley & Associated Ltd.	\$ 1,559,275.45	5 years	May 29, 2025

Appendix A (Continued)

All competitively acquired goods, service(s) or construction awarded over \$250,000.00 between January 1 - June 30, 2025

Project Number	Description	Awarded Supplier(s)	Award Amount	Contract Term	Award Date
RFP-2024-156	Winter Maintenance of Town Parking Lots and Walkways	ROA INC.	\$ 2,135,000.00	1 year +1 year+1 year + 1 year + 1 year	January 10, 2025
RFP-2025-029	Resurfacing of Gorham Street, Savage Road, Sandford Street, Columbus Way and Sawmill Valley Drive	Centrepoint Construction Inc	\$ 2,191,015.00	4 years	May 30, 2025
RFP-2024-154	Breathing Space and Haskett Park Trail	Sierra Excavating Enterprises Inc.	\$ 2,198,212.00	3 years + 1-year + 1 year +1 year +1 year + 1 year + 1 year	March 24, 2025
GB-2025-213	Mobile Devices and Services	Rogers Communications Canada Inc	\$ 2,220,000.00	5 years +1-year + 1 year +1 year +1 year	April 21, 2025
RFP-2025-007	Invitation to Prequalified Contractors for RTC Roofing	Semple Gooder Roofing Corporation	\$ 3,739,320.96	8 months	April 14, 2025

Appendix B

All emergency purchases awarded over \$50,000.00 between January 1 - June 30, 2025

Project Number	Description	Supplier(s)	Amount	Date	Supporting Justification(s)
EA-2025-254	Replacement of Engine for Fire Truck	Cummins	\$ 88,424.94	June 12, 2025	Procurement By-Law 2014-27, Section 13.4, (i) public health; and ii. the maintenance of essential corporate services or to prevent the disruption of essential corporate services.
EA-2025-021	Immediate Purchase of Four (4) Trackless Ribbon Snow Blowers for Snow Event	Joe Johnson Equipment	\$ 92,002.60	February 18, 2025	Procurement By-Law 2014-27, Section 13.4, (ii) the maintenance of essential corporate services or to prevent the disruption of essential corporate services; and (iv) the security of the Owner's interests and the occurrence requires the immediate delivery for goods, service(s) or construction and time does not permit for competitive bids.

Appendix C

All Single and Sole Source purchases awarded between January 1 - June 30, 2025, not including reports previously approved by Council

Project Number	Project Name	Supplier(s)	Approved Amount	Contract Term	Contract Started	Supporting Justification(s)
SS-2025-205	3D Displays Ice Lounge	Classic Displays	\$ 12,671.00	One Time Acquisition	March 13, 2025	Procurement Bylaw 2014-27, Section 13.6, (vi) supplier's ability to deliver at a particular time.
SS-2025-187	Backup Services for Office 365	Backupify	\$ 12,712.23	1 year	January 10, 2025	Procurement Bylaw 2014-27, Section 13.6, (i) and (iii) for reasons of standardization, warranty, function or service, such as: technical qualifications; and where compatibility with an existing product, equipment, facility or service is a paramount consideration.
SS-2025-218	Water Quality Data Management	Compliance365 Inc.	\$ 18,490.00	1 year	January 01, 2025	Procurement By-Law 2014-27, Section 13.6, (i) the required deliverables are compatible to existing, products, technology, equipment, or services.
SS-2025-196	FME Software Solution	Safe Software Inc.	\$ 20,000.00	1 year	March 01, 2025	Procurement By-law, Section 13.6, (i) and (iii) for reasons of standardization, warranty, function or service, such as: technical qualifications; and where compatibility with an existing product, equipment, facility or service is a paramount consideration.
SS-2025-017	Claims Adjusting Services	ClaimsPro LP	\$ 25,000.00	1 year	January 28, 2025	Procurement By-law, Section 13.6, (vi) supplier's ability to deliver at a particular time.
SS-2025-253	Maintenance and Support of Heat CRM Software	Kifinti Solutions Inc	\$ 27,795.23	1 year	June 30, 2025	Procurement By-Law 2014-27, Section 13.6, (i) and (iii); for reasons of standardization, warranty, function or service, such as: technical qualifications; and where compatibility with an existing product, equipment, facility or service is a paramount consideration.
SS-2025-201	CCTV Magna Centre - Consulting Services	Mulvey & Banani International Inc.	\$ 28,175.00	6 months	February 05, 2025	Procurement By-Law 2014-27; 13.6, (v) the supplier has unique skills or knowledge

Project Number	Project Name	Supplier(s)	Approved Amount	Contract Term	Contract Started	Supporting Justification(s)
						necessary to perform the work and were able to be delivered at a specific time.
SS-2025-220	Ice Lounge Snow Removal	Glendenning Property Maintenance	\$ 33,820.00	One Time Acquisition	April 10, 2025	Procurement By-Law 2014-27; 13.6, (vi) supplier's ability to deliver at a particular time.
SS-2025-226	RFAM- Recreation Facility Asset Management Solution	Marmak Information Technologies	\$ 34,687.90	2 years	April 01, 2025	Procurement Bylaw 2014-27, 13.5, (i) the solution is a proprietary technology to this supplier & 13.6, (iv) the data gathered from the solution will be used in developing business requirements for future asset management solution.
SS-2025-186	Voice Over Internet Protocol (VoIP) Support	Unity Connected Solutions	\$ 43,968.38	1 year	February 05, 2025	Procurement Bylaw 2014-27, Section 13.6; (i) and (iii) for reasons of standardization, warranty, function or service, such as: technical qualifications; and where compatibility with an existing product, equipment, facility or service is a paramount consideration.
SS-2025-222	Municipal Accommodation Tax Collection Agency Services	Ontario Restaurant Hotel & Motel Association (ORHMA)	\$ 73,000.00	5 years + 1 year + 1 year	January 01, 2025	Procurement Bylaw, Section 13.5, (iii) for reasons of standardization, warranty, function or service, such as: technical qualifications; and where compatibility with an existing product, equipment, facility or service is a paramount consideration; deliverables are unique to this supplier.
SS-2025-250	Arkinstall Spray Pad Resurfacing	Ure-tech Surfaces Inc.	\$ 99,720.00	One Time Acquisition	June 06, 2025	Procurement By-Law 2014-27; 13.6, (vi) supplier's ability to deliver at a particular time.