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Procurement Services Semi-Annual Information Report July 1, 2025 – December 31, 2025 Information Report

Report Number: INFO-2026-04

Department(s): Legal and Procurement Services

Author(s): Camille Gagnon, Manager of Procurement Services

Distribution Date: February 20, 2026

In accordance with the Procedure By-law, any member of Council may make a request to the Town Clerk that this Report be placed on an upcoming Committee of the Whole agenda for discussion.

Purpose

The purpose of this report is to update Members of Council on matters carried out by staff in accordance Procurement By-law 2014-27 (the “**Procurement Bylaw**”) from July 1, 2025, to December 31, 2025.

Background

In accordance with section 17 of the Procurement By-law, the Manager, Procurement Services shall prepare a semi-annual Information Report to Council with the following information:

- i. All goods, service(s) or construction awarded over \$250,000.00 in accordance with Schedule “D”, Table 2 of the Procurement By-Law.
- ii. All emergency purchases exceeding \$50,000.00 awarded in accordance with Schedule “D”, Table 3 of the Procurement By-Law; and
- iii. All Single and Sole Source purchases awarded in accordance with Schedule “D”, Table 5 of the Procurement By-Law.

Discussion

This report covers information regarding the matters set out in “i” though “iii” above for the period from July 1, 2025 – December 31, 2025. Please note that this report does not include matters that were previously reported directly to Council and received

Council approval, and it also does not cover purchases under \$10,000 which are authorized by Schedule “D”, Table 1 of the Procurement By-Law as “Low Value Purchases”.

Conclusion

This report fulfills the reporting requirements set out in Section 17 of the Procurement Bylaw for the time-period from July 1, 2025 – December 31, 2025.

Council Priority Association

This report aligns with the following Council Priority: Community and Economic Vibrancy

Human Resource Considerations

None.

Budget Impact

None.

Attachments

Appendix “A” - All competitively acquired goods, service(s) or construction awarded over \$250,000.00 between July 1, 2025 – December 31, 2025.

Appendix “B” - All emergency purchases awarded over \$50,000.00 between July 1, 2025 – December 31, 2025.

Appendix “C” - All Single and Sole Source purchases over \$10,000 awarded between July 1, 2025 – December 31, 2025, not including reports previously approved by Council.

Approval for Distribution

Karen Reynar, Director, Legal & Procurement Services

Esther Armchuk, Commissioner, Corporate Services

Report Contact

For more information on this report, contact info@newmarket.ca.

Appendix A

All competitively acquired goods, service(s) or construction awarded over \$250,000.00 between July 1 – December 31, 2025

Project Number	Description	Awarded Supplier(s)	Award Amount	Contract Term	Award Date
RFP-2025-052*	Design-Build of Sport Court at Willowick Park	Latitude 67 Ltd	\$ 361,985.00	3 Years	June 20, 2025
RFP-2025-047*	Structural Watermain Lining and Road Resurfacing of Bristol Road	North Rock Group Ltd North Rock Group Ltd	\$ 1,360,827.00	3 Years	June 20, 2025
RFP-2025-058*	Sediment Removal at Ponds 69 and 98	Forest Ridge Landscaping Inc.	\$ 703,537.84	6 months	June 25, 2025
RFP-2025-048	Replacement of 44kv Hydro Lines to underground-RTC	Black & McDonald Limited	\$ 582,179.40	Project completion based	July 24, 2025
RFP-2025-094	Consultant Services for Design, Site Supervision and Contract Administration for Watermain Replacement, Sewer Repair & Lining, Sidewalk Installation and Road Reconstruction – Beswick Dr. (RFP-2024-047)	CIMA Canada Inc.	\$ 492,647.00	3 Years	August 27, 2025
RFP-2025-068	Consulting Services- Arborist	Natural Resource Solutions Inc.	\$ 366,349.35	1 Year + 1 Year + 1 Year + 1 Year + 1 Year	August 28, 2025
RFP-2025-077	Stormwater Management Comprehensive Plan - Consulting Services	Aquafor Beech Limited	\$ 258,665.08	2 Years +1 Year + 1 Year + 1 Year + 1 Year	September 3, 2025
RFP-2025-054	Supply & Delivery of Two (2) Ride On, 16 Foot Cut, Rotary Mowers	Turf Care Products	\$ 433,980.00	1 Year	September 18, 2025
RFP-2025-091	Building Automation System (BAS) Upgrade - Ray Twinney Complex (RTC)	Mito Contracting Group Inc.	\$ 352,197.69	18 months	September 26, 2025
RFP-2025-104	Replacement of AC Units at Magna Centre to Prequalified Contractors	Black Creek Mechanical Ltd.	\$ 253,200.00	One Time Acquisition	October 20, 2025
GB-2025-304	End User Computing Devices - Category A	Dell Canada Inc.	\$ 4,153,252.73	7 years	October 31, 2025
RFP-2025-053	Supply and Delivery of Two (2) Compact Loaders	Toromont Industries Ltd.	\$ 384,560.00	1 Year	November 11, 2025
RFP-2025-105	Station 4-1 Renovations (Pre-qualified Contractors from RFP-2025-063)	Snyder Construction	\$ 825,900.00	1 Year	November 12, 2025
GB-2025-099	Supply and Delivery of Four (4) Plow Trucks	Viking Cives Ltd	\$ 1,452,137.00	1 Year	November 18, 2025
GB-2025-209	Risk Management Information System	ClearRisk, Inc.	\$ 272,567.61	3 Years + 1 Year	November 18, 2025

* These competitively acquired goods, service(s) or construction Procurements were inadvertently not included in the Jan 1 – June 3, 2025 Procurement Services Information Report and are included in this one to ensure they are reported.

Appendix B

All emergency purchases awarded over \$50,000.00 between July 1 – December 31, 2025

Project Number	Description	Supplier(s)	Amount	Date	Reason & Supporting Justification
EA-2025-273	Emergency Boulevard & Maintenance	Peltar Paving & General Contracting Company LTD	\$71,650.45	September 08, 2025	Procurement By-Law 2014-27, Section 13.4 specifically item (iv) The security of the Owner's interests and the occurrence requires the immediate delivery for goods, service(s) or construction and time does not permit for competitive Bids.
EA-2025-296*	Boulevard Maintenance and Repair Services	Aqua Tech Solutions Inc	\$989,835.00	October 21, 2025	Procurement By-Law 2014-27, Section 13.4 - (iv) The security of the Owner's interests and the occurrence requires the immediate delivery for goods, service(s) or construction and time does not permit for competitive Bids.
EA-2025-306*	Emergency Purchase for the repair of a headwall on Patterson Street	Sierra Excavating Enterprises Inc.	\$212,327.71	November 11, 2025	Procurement By-Law 2014-27, Section 13.4 - (iv) The security of the Owner's interests and the occurrence requires the immediate delivery for goods, service(s) or construction and time does not permit for competitive Bids.

*An information report with more information will follow.

Appendix C

All Single and Sole Source purchases over \$10,000 awarded between July 1 – December 31, 2025, not including reports previously approved by Council

Project Number	Project Name	Supplier(s)	Approved Amount	Contract Term	Contract Started	Supporting Justification(s)
SS-2025-270	Davis Tennis Centre - Dome Install	The Farley Group	\$77,285.84	Project completion based	April 1, 2025*	Procurement Bylaw 2014-27, Section 13.6, Subsection (i) For reasons of standardization, warranty, function or service, such as: technical qualifications(v) Where the contractor possesses the unique and singularly available capability to meet the requirements, such as, skills related to and/or existing knowledge of the nature of the service; and Section 13.6 Subsection (vi) Ability to deliver at a particular time.
SS-2025-261	Noise Monitoring for Queen Street Bridge	R.J. Burnside & Associates Limited	\$22,200.00	Project completion based	May 1, 2025*	Procurement Bylaw 2014-27, Section 13.6, Subsection (v) Where the contractor possesses the unique and singularly available capability to meet the requirements, such as, skills related to and/or existing knowledge of the nature of the service, and (vi) Ability to deliver at a particular time
SS-2025-253	Maintenance and Support of Heat CRM Software	Kifinti Solutions Inc	\$27,795.23	+ 1 Year	June 30, 2025*	Procurement Bylaw 2014-27, Section 13.6, Subsection (i) For reasons of standardization, warranty, function or service, such as: technical qualifications and (iii) Where compatibility with an existing product, equipment, facility or service is a paramount consideration.
SS-2025-279	Vehicle Upfitting for CYFS (Payment of Invoice)	Dependable Truck & Tank Limited	\$37,999.93	One Time Acquisition	July 1, 2025	Procurement Bylaw 2014-27, Section 13.6, Subsection (v) Where the contractor possesses the unique and singularly available capability to meet the requirements, such as, skills related to and/or existing knowledge of the nature of the service; and Section 13.6 Subsection, and (vi) Ability to deliver at a particular time.
SS-2025-260	Armored Car Services	Brink's Canada	\$ 15,000.00	1 Year	August 1, 2025	Procurement Bylaw 2014-27, Section 13.6, Subsection (v) Where the contractor possesses the unique and singularly available capability to meet the requirements, such as, skills related to and/or existing knowledge of the nature of the service, and (vi) Ability to deliver at a particular time.
SS-2025-265	Supply & Install Protective Spectator Netting at Arena #1 – Ray Twinney Complex (RTC)	TURF NET SPORTS SUPPLIES	\$42,889.97	One Time Acquisition	August 1, 2025	Procurement Bylaw 2014-27, Section 13.6, Subsection (v) Where the contractor possesses the unique and singularly available capability to meet the requirements, such as, skills related to and/or existing knowledge of the nature of the service, and (vi) Ability to deliver at a particular time
SS-2025-271	Talent Acquisition Solution (Deltek)	Deltek / HRsmart Inc.	\$ 95,399.00	1 Year + 1 Year	August 31, 2025	Procurement Bylaw 2014-27 Section 13.6, Subsection (i) For reasons of standardization, warranty, function or service, such as: technical qualifications, and (iii) Where compatibility with an existing product, equipment, facility or service is a paramount consideration, as well as the limited tendering provisions of the trade treaties
SS-2025-315	Urgent Driveway Repair to 389 Millard	Carmichael landscaping	\$10,850.00	3 months	September 15, 2025	Procurement Bylaw 2014-27, Section 13.6, Subsection (v) Where the contractor possesses the unique and singularly available capability to meet the requirements, such as, skills related to and/or existing knowledge of the nature of the service, and (vi) Ability to deliver at a particular time.

Project Number	Project Name	Supplier(s)	Approved Amount	Contract Term	Contract Started	Supporting Justification(s)
SS-2025-307	Basketball Court Resurface	Bourassa Sport Technologie Inc.	\$ 48,000.00	Project completion based	November 18, 2025	Procurement Bylaw 2014-27, Subsection 13.6 (v) Where the contractor possesses the unique and singularly available capability to meet the requirements, such as, skills related to and/or existing knowledge of the nature of the service; (vi) Ability to deliver at a particular time; and, (ix) Where the extension or reinstatement of an existing contract with Council approval would be more cost effective or beneficial to the Owner.
SS-2025-310	Vibration Testing at 249 Woodmount Pl.	Xylem Canada LP	\$10,500.00	One Time Acquisition	November 19, 2025	Procurement Bylaw 2014-27 Section 13.6, Subsection (vi) "Ability to deliver at a particular time"

* These Sole Source Procurements were inadvertently not included in the Jan 1 – June 30, 2025 Procurement Services Information